



## Leader2Leader Group Facilitator Application

**Name:**

**Company:**

**Address:**

**City/State/Zip:**

**Telephone:**

**Email:**

**Skype Username:**

1. In what city/cities do you want to start an L2L group?
2. What specific experience do you have working with senior-level for-profit or non-profit executives (as an executive yourself, a mentor, consultant, coach, or facilitator)?

**3. Here is a summary description of the responsibilities of an L2L group facilitator:**

**Membership Architect:** L2L facilitators enlist the original membership of the group by approaching and vetting prospective members in order to assemble a balanced, highly functional, and non-competing group of C-level leaders. As the group experiences vacancies over the years, the facilitator works with the group to identify and vet new prospective members so that the group remains healthy and energetic.

**Culture Creator:** L2L facilitators create an intentional culture and environment at each monthly meeting by preparing the agenda, supplemental resources, member communication, and creative activities to enhance group performance.

**Discussion Facilitator:** L2L facilitators do not dominate discussions—they orchestrate deep member participation by teaching members how to ask probing questions and offer relevant insight. They are able to “command” the flow of conversation without being overbearing, and offer alternative approaches to thinking and issue processing.

**Experienced Advisor:** There is a fine balance between facilitation and participation, and L2L group facilitators know how to encourage participation among all of the members while sharing from their own wealth of experience when appropriate.

**Covenant Protector:** L2L groups are covenant and accountability communities. L2L facilitators help the group determine their own set of operating agreements or covenants, and then develops ownership of those agreements within the group as each member holds themselves accountable to one another.

**A Leader of Leaders:** L2L group facilitators are comfortable leading others to become world-class leaders of life-changing organizations.

**Please pick any 4 of the responsibilities listed above and provide specific information on what qualifies you to fulfill them:**

1.

2.

3.

4.

**4. It is the primary responsibility of L2L facilitators to solicit and select the members of the L2L group. It is the facilitator's responsibility to built groups with members that have similar level roles, represent similar sized organizations, are non-competing, and each will be a full contributor to the group. Please briefly explain your strategy on how you intend to identify and solicit new members for your group.**

**5. Please attach a current resume to this application.**

**L2L Group Facilitator Agreement:**

- To attend an L2L group facilitator training at one's own expense. After attending the training, the L2L Program Manager has final authority to decide which trainees are approved to launch an L2L group.
- If approved, new L2L facilitators will launch an L2L group with at least 6 members within 4 months after completing the L2L facilitator training.
- To continue building the L2L group up to 12 members within 1 year and to maintain that average size group (minimum 6 members, maximum 16 members).
- To maintain strict confidentiality of all conversations and information shared in L2L meetings.
- To personally facilitate all monthly meetings of the group. One absence a year is permitted if another L2L facilitator or qualified group member is brought in as a substitute facilitator.
- L2L group facilitators will continue to maintain the standards of excellent group facilitation, creativity, and innovation in group experiences as defined by the L2L Program Manager. Failure to maintain such standards can be grounds for dismissal.
- The L2L group facilitator is an independent contractor (not an employee of CLA) and will be paid a variable compensation monthly based on the number of fully-paid group members at the time the facilitator compensation is paid. An L2L group facilitator compensation schedule is available upon request and may be changed by CLA at any time.
- The L2L group, its membership, name, marketing materials, logos and marks, and all rights are the property of Christian Leadership Alliance.

- L2L facilitators are prohibited from actively soliciting consulting or subcontracting business relationships with members of their L2L group(s). However, they may cautiously accept a business relationship with a member if the member approaches the facilitator.
- If desired, L2L group facilitators may launch and facilitate multiple L2L groups, at the discretion and approval of the Program Manager.
- L2L group facilitators are granted non-exclusive rights to form L2L groups in a defined geographic area. CLA retains the right to approve other L2L facilitators to form groups in the same area with reasonable consideration of market size. Facilitators will respect other L2L facilitators that are operating in the same geographic area and will not solicit members away from each other's group.
- L2L facilitators will attend at least one annual refresher training session at their own expense and will participate in at least 50% of all monthly facilitator network conference calls.
- As a part of L2L membership fees, CLA will reimburse a moderate honorarium per year per group for a maximum of 4 local speakers annually for each L2L group. Group facilitators are responsible to identify and book local speakers for their group(s). CLA will also reimburse incidental group supplies (posters, flip chart pads, copies, etc.) of a predetermined maximum per year. All other expenses are the responsibility of the group facilitator and/or members (e.g. group marketing, food, transportation, etc.). The total amount of reimbursements is subject to change and will be specified in the L2L Facilitator Compensation Schedule.
- L2L facilitators will give CLA at least 3 months notice of intent to terminate their contract as a facilitator and will hand over all L2L materials, notes, and member files to CLA at the end of the contract. CLA will be responsible for finding a new L2L group facilitator for the current group members.
- As a representative of Christian Leadership Alliance, Facilitator aligns with the CLA vision, mission, core values and statement of faith and is committed to demonstrating them in all interactions connected with CLA. See [CLA Foundational Statements](#).

By signing below, I affirm my agreement with the terms of the L2L Group Facilitator Agreement listed above.

\_\_\_\_\_

Name

\_\_\_\_\_

Date

The L2L Group Facilitator Training and Approval Process:

- a. Fill out and submit the L2L Group Facilitator application along with a current resume.
- b. The L2L Program Manager will be in contact to conduct a telephone interview. Upon successful completion of the interview, a date will be assigned for the next available L2L Group Facilitator training.
- c. Attend the L2L Group Facilitator training session.
- d. Be approved by the L2L Program Manager as an official L2L Group Facilitator.
- e. Successfully launch your first L2L group with at least 6 members within 6 months.

Send completed application to both of the following:

- Christian Leadership Alliance, Attn: Suzy West, 629 Camino de los Mares, Suite 309, San Clemente, CA 92673, Ph: (949) 487-0900